



Donnington & Muxton Parish Council
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FULL COUNCIL MEETING

Minutes of the **Council Meeting** held at Turreff Hall, Donnington on **8th June 2026** commencing at 7pm.

Present:

In attendance: Councillors: Coates, Doran, I Dugmore, L Dugmore, J Gough, Z Harrison, T Hoof, S Randhawa, R Overton, O Vickers, and J Urey.

Absent: Councillors: I Alexander and L Vickers.

26/06/025 Apologies: Apologies were noted from the following:

- Cllr I Alexander – Personal Commitment.
- Cllr L Vickers – Holiday.

26/06/026 Declaration of Interest: Nil

26/06/027 Public Session There being no members of the public present the meeting moved to the next agenda item

26/06/028 Minutes: Approved the Minutes of the following meetings of the Council:

- a. Full Council meeting held on 11th May 2026.
- b. Finance Committee held 3rd June 2026.

Resolved – that the minutes be approved and signed by the Chairman as a true and accurate record.

And

Resolved - that the revised budget (as recommended by the Finance Committee) for 2026/27 be approved.

26/06/029 Matters Arising from Previous Minutes:

The following matters were reported to the meeting:

Street Lighting

Minute 26/02/175 dated 9 Feb 26 refers. Update on authorised repairs:

- St Georges Road, Donnington Wood – outside number 11(New wood pole box, along with conversion to LED, plus National Grid service transfer.) Completed March 2026.

- Muxton Lane, Muxton – outside number 112 (New wood pole box, along with conversion to LED, plus National Grid service transfer. Completed March 2026.
- Stanall Drive, Muxton (New column required along with the lantern being converted to LED, plus National Grid service transfer). Completed April 2026.

Street Naming SNN/2026/0003 - Site of 87 - 93 (odds), Oakengates Road & 33, 35 Cordingley Way, Donnington, Telford, Shropshire

Minute 26/04/212 dated 13 Apr 26 refers. We received notification from T&WC that the suggestion to name the street at the subject development and proposed by Donnington and Muxton Parish Council (Rose Gregory Gardens) has been accepted.

26/06/030 Expenditure/Payments Transactions:

Resolved – That the Expenditure/Payments Transactions for May 2026, (total £23,248.98) be approved for payment.

26/06/031 Income/Receipts Received:.

Resolved – To note and ratify that the Income/Receipts Report for May 2026 (total receipts being £1,545.87)

26/06/032 Bank Reconciliation: Each Councillor received a copy of the Bank Reconciliation as of 31st May 2026.

Resolved: Approved the Bank Reconciliation as of 31st May 2026, summarised below:

- Petty Cash	£211.70
- Lloyds General Fund A/C	£121,058.62
- Lloyds (Salaries) A/C	£5,000.00
- Nationwide (Gen Reserve) A/C	£80,964.64
- Co-Op (Gen/EMR Fund) A/C	£8,562.89
TOTAL	£215,797.85

26/06/033 Budget Summary of Receipts and Payments:

Resolved: that the Financial Budget Comparisons as of 31st May 2026 is ratified and noted and accepted.

26/06/034 Annual Governance and Accountability Return (AGAR) 2025/2026

a. Internal Audit

Members, noted receipt of a report from the Internal Auditor, JDH Business Services, detailing internal audit visits conducted in relation to FY 2025/2026.

b. Annual Return

- i. **Resolved** - to note receipt of the Annual Internal Audit Report. (Page 3 of AGAR)
- ii. **Resolved**- to complete the Annual Governance Statement by answering Yes to each of the 10 statements. (Page 4 of AGAR)
- iii. **Resolved** -To confirm the Statement of Accounts as prepared by the RFO/Clerk. (Page 5 of AGAR) – Supported by the Balance sheet as of 31 Mar2026 and including the reconciliation of boxes 7 and 8 proforma.
- iv. **Resolved**- to note receipt of the Explanation of Variances.

c. Notice of Public Rights

Members noted receipt of the draft notice of Public Rights and Publication of unaudited Annual Governance & Accountability Return (*which will be published on 30th June*) identifying the dates for inspection of the accounts from 1st July 2026 to 12th August 2026.

26/06/035 Safeguarding Policy

Resolved - To adopt the Safeguarding policy for Donnington & Muxton Parish Council without amendment.

26/06/036 Community Action Team (CAT) Enforcement 2025-2026 Overview

- a. Received the CAT plans for May and June 2026.
- b. Received a report from the Community Action Team (CAT) activities in 2025/26, and to note that a representative of the CAT has agreed to attend the July Council meeting to discuss the report.

26/06/037 Appointment of Internal Auditor

Resolved- that the Parish Council re-appoint JDH Business Services as its internal auditor for the financial year 2026/27.

26/06/038 Community Governance Review

The Locum Clerk advised of correspondence advising that formal documentation to create the 'Shadow' councils as a result of the Community Governance Review is imminent and that some preparatory work is being undertaken by D&MPC officers to capture records and data.

26/06/039 Date of next meeting

The next Council meeting will be held on Monday 13th July 2026 at Turreff Hall, Donnington commencing at 7pm.

Signed:

Date: